Belleville and Quinte West Community Health Centre

Board of Directors Meeting
Belleville & Quinte West Community Health Centre

Minutes of May 28, 2026

(Quinte West)

Present: Bruce Maitland (Chair), Cathy Rushton, Frank Hiebert, Lisa Turik, Mary Lynne Forestell, Mike Slatter, Patricia Sukha, Spencer Hutchison, Victoria Law

Staff: Sheila Braidek, Executive Director
Dawn Connolly Dunbar (recorder), Executive Assistant

Regrets: Jen Keilty

1	**Call to Order AND Confirmation of Quorum** Chair called the meeting to order at 5:30 PM and confirmed a quorum was present.
2	**Conflict of Interest** None noted
3	**Land Acknowledgement** Cathy Rushton provided the Land Acknowledgement for May 2026. Mike Slatter will provide the Land Acknowledgement at the next Board meeting.
4	**Agenda** • Amend numbering in Agenda **MOTION 2026-05-28-01** **MOTION to accept the Agenda for May 28,2026.** **Moved by: S. Hutchison** **Seconded by: F. Hiebert** **Outcome: Carried**
5	**Auditor Report** Mary Lynne Forestell thanked Mike McMurray from Welch LLP for attending and asked him to present the draft Audited Financial Statements. Mr. Murray noted that there were no changes to the 2026 audit report format nor in the professional standards related to the audit report. The Auditor stated that the audit was issued with a clean opinion with no qualification for 2005-26 as has been the opinion in the past.

	He reported that the Statement of Financial Position showed an increase in overall assets from \$20,400,000 to \$22,700,000 for the financial year with an increase in cash of approximately \$3,000,000 due the current year surplus and additional funding from the Ministry of Health. In addition, there were dental revenues received that remain unspent for 2025-26. Accounts receivable has also decreased with changes related to physician compensation during the current year being recognized in the fiscal year. The capital assets decreased in 2025-26 with additions to equipment and renovations of \$217,000 offset by amortized amounts of \$620,000. Mr. McMurray indicated that liabilities did increase due to payables rising as a result of some additional IT costs which were not anticipated for the recent year. On the Statement of Revenues, Expenses and Net Assets, the auditor reported that total revenue had increased by \$5,300,000 to \$15,200,000 and total expenses had increased by \$3,900,000. Currently the subsidy repayable to the Ministry of Health of unspent restricted funding is currently \$2,270,000. The report stated that base funding has risen to \$8,250,000, including an amount for workforce retention and an amount of \$8,250,000 of Interprofessional Primary Care Team expansion. In the same reporting period, there were some slight decreases in dental revenue and funds for the Bridge project expenses. The auditor indicated that salaries and benefits had increase with new hires and program expansions and equipment costs had grown due to non-capital IT requirements. Some one-time expenses had decreased due base adjustments, but most expenses stayed consistent with previous reporting years. Mr. McMurray indicated that there were no major changes to the Statement of Cash Flow except for adjustments made for further unused funding repayable and utilization of capital funds for ongoing capital equipment needs and upgrades. The auditor provided a detailed review of the notes included with the audit statements for the Board's review. **MOTION 2026-05-28-02** ***MOTION to go In-Camera at 6:00pm*** **Moved by: P.Sukha** **Seconded by: S.Hutchison** **Outcome: Carried** Discussion with Auditor about the 25/26 audit. **MOTION 2026-05-28-03** ***MOTION to come out of In-Camera at 6:10pm.*** **Moved by: S.Hutchison** **Seconded by: C.Rushton** **Outcome: Carried**

	MOTION 2026-05-28-04 ***MOTION to approve the Audited Financial Statements for 2025/26.*** **Moved by: ML. Forestell** **Seconded by: F.Hiebert** **Outcome: Carried** **MOTION 2026-05-28-05** ***MOTION to appoint Welch LLP as auditors for 2026/27.*** **Moved by: P.Sukha** **Seconded by: ML. Forestell** **Outcome: Carried**
6	**Staff Presentation-** none
7	**Board Chair Report** The Board chair invited reflections on the Strategic Planning Session held on May 22. Cathy Rushton noted that she appreciated having the managers present at the session and that discussions about current issues within the organization were very thoughtful. Board members indicated that the managers came well prepared for the meeting and that the facilitators were well organized and very helpful.
8	**Consent Items:** **Board of Directors Minutes April 30, 2026** Under the Staff presentation section for telemedicine, it should read specialists, not special and Item 9, 26-27 for the budget should be amended to read "...no notable risks" **MOTION 2026-05-28-06** **MOTION to approve regular Board minutes of April 30, 2026, as amended** **Moved by: S.Hutchison** **Seconded by: L.Turik** **Outcome: Carried** **Committee Chair Updates** All committee items are accurate in the written materials The Finance Committee minutes should be changed to read 25/26 Q4 Preliminary Financial Statements **MOTION 2026-05-28-07** **Motion to accept Committee Minutes and items** **Moved by: P.Sukha** **Seconded by: C.Rushton** **Outcome: Carried**
	Consent Matters for Discussion (if applicable) None
9	**Executive Director's Report** In addition to the written report in package the following was highlighted:

	Dr Jane Philpott presented at the provincial Executive Director's meeting. During her presentation, she mentioned that all primary care providers see complex patients and that she wanted to have a dialogue about the concept of load balancing across different primary care practices. These two comments gave pause as it appears to indicate a lack of appreciation about the focus and depth of CHC work and that there is no or limited justification for a complexity adjustment to the CHC panel size expectation. The Alliance for Healthier Communities will be taking a lead on this dialogue with Dr Philpott. The landlord had indicated a willingness to front the cash for a renovation for the Belleville site renovations in the former Meta offices. Next steps include finalize drawings, getting an estimate of costs, and negotiating a lease. The drawings are currently in development. **MOTION 2026-05-28-08** ***MOTION to accept the Executive Director's report and the Board Legislative and Compliance Report*** **Moved by: L.Turik** **Seconded by: F. Hiebert** **Outcome: Carried**
10	**In-Camera** **MOTION 2026-05-28-09** ***MOTION to go In-Camera at 6:46pm*** **Moved by: P.Sukha** **Seconded by: S.Hutchison** **Outcome: Carried** Discuss QW Capital Phase 2 and Governance **MOTION 2026-05-28-10** ***MOTION to come out of In-Camera at 7:35pm.*** **Moved by: C. Rushton** **Seconded by: V.Law** **Outcome: Carried**
11	**Other Business** **11.1 Board Evaluation Report** The Board Evaluation data and Summary report were presented and reviewed. It was noted that the Board had full participation in the evaluation. Two areas for work were noted: 1) Discuss Board members' role in board recruitment and orientation and 2) Review Board composition and structure. These two items referred to Governance for follow-up. ***MOTION 2026-05-28-11*** ***MOTION to accept the 2025-2026 Board Evaluation Report as presented*** **Moved by: P.Sukha** **Seconded by: V.Law**

	Outcome: **Carried** **11.2 Alliance for Healthier Communities** The AHC Conference is coming up. Unfortunately, Sheila is unable to attend. She will share the names of staff who are attending with Frank and Cathy, who are the Board members attending the conference.
10	**Meeting Reflection** None
11	**Next Regular Meeting Date** Date: June 22, 2026 Time: 5:00 PM Location: Quinte West with Virtual Option
12	**Adjournment** ***MOTION to adjourn – F. Hiebert***

BQWCHC Board Approval

Bruce Maitland

Bruce Maitland
Board Chair

Mike Slatter
Board Secretary