

**Board of Directors Meeting
Belleville & Quinte West Community Health Centre**

**Minutes of March 26, 2026
(Quinte West)**

Present: Bruce Maitland (Chair), Cathy Rushton, Frank Hiebert, Jen Keilty, Lisa Turik, Mary Lynne Forestell, Mike Slatter, Patricia Sukha, Victoria Law, Spencer Hutchison

Staff: Sheila Braidek, Executive Director
Dawn Connolly Dunbar (recorder), Executive Assistant

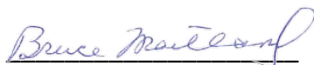
Regrets: None

1	Call to Order AND Confirmation of Quorum Board Chair called the meeting to order at 5:30 PM and confirmed a quorum was present.
2	Conflict of Interest None noted
3	Land Acknowledgement Sheila Braidek provided the Land Acknowledgement for March 2026. April Meeting - Bruce Maitland May Meeting- Mike Slatter
4	Agenda <ul style="list-style-type: none"> • Change President to Board Chair MOTION 2026-03-26-01 MOTION to accept the Agenda for March 26,2026. Moved by: J. Keilty Seconded by: M. Slatter Outcome: CARRIED
5	Staff Presentation None
6	Board Chair Report <ul style="list-style-type: none"> • Nothing to report MOTION 2026-03-26-02 MOTION to accept the Board Chair report

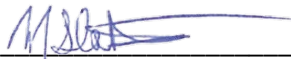
	<p>Moved by: F. Hiebert Seconded by: M. Slatter Outcome: CARRIED</p>
7	<p>Consent Items:</p> <p>MOTION 2026-03-26-03 MOTION to approve regular Board minutes of February 26, 2026 Moved by: J. Keilty Seconded by: F. Hiebert Outcome: Carried</p> <p>Consent Items from Committees</p> <p>Governance Noted that a review of the Bylaws has been completed by the Committee. Only recommendations to be coming forward are minor (ie. Change President to Chair). The changes are to be brought to a Board meeting for review before the AGM.</p> <p>Lisa will be reaching out to existing Board members to confirm their intentions for re-election/continuing at the June AGM. At a minimum we will be seeking 2 new members. Suggestions to Sheila for follow-up.</p> <p>Executive In the process of selecting a Strategic Planning Consultant. Will be interviewing several. A draft detailed workplan will be brought to the Board for endorsement.</p> <p>MOTION 2026-03-26-04 Motion to accept Committee Minutes and items Moved by: C. Rushton Seconded by: L. Turik Outcome: Carried</p>
	<p>Consent Matters for Discussion (if applicable) None</p>
8	<p>Executive Director's Report In addition to the written report, Braidek noted the following:</p> <p>Belleville Renovations</p> <ul style="list-style-type: none"> • Currently upgrading the second floor with new reception desk, paint and floors <p>Belleville Neighbourhood Clinic</p> <ul style="list-style-type: none"> • Lease is not signed as renovation quotes came in higher than expected (\$1.2M) and higher than the available budget (\$100K). • Work is underway to review quotes and needs and to reduce projected costs. • Capital requests between \$100k and \$500K can be authorized by the Ministry of Health. Capital asks over \$500K must go through the full Community Capital planning process. Working to get below target of \$500K budget. May explore landlord about leasehold improvements as an option.

	<ul style="list-style-type: none"> As a short-term contingency, exploring starting the clinic in different location and then to move in once renovations are complete <p>Alhambra Hall</p> <ul style="list-style-type: none"> Will be operational on April 9. Tour for Board members April 7th from 5pm – 6pm. <p>MOTION 2026-03-26-05</p> <p><i>MOTION to accept the Executive Director’s report and the Board Legislative and Compliance Report</i></p> <p>Moved by: S. Hutchison Seconded by: ML. Forrestell Outcome: CARRIED</p>
9	<p>Other Business</p> <p><u>10.1 Alliance for Healthier Communities</u></p> <ul style="list-style-type: none"> AHC Conference June 3 & 4 Toronto, encourage board members to go AHC Board Webinar is upcoming.
10	<p>Meeting Reflection</p>
11	<p>Next Regular Meeting Date</p> <p>Date: April 30, 2026 Time: 5:30 PM Location: Belleville with Virtual Option</p>
12	<p>Adjournment</p> <p><i>MOTION to adjourn – C. Rushton</i></p>

BQWCHC Board Approval



Bruce Maitland
Board Chair



Mike Slatter
Board Secretary

