

**Board of Directors Meeting  
Belleville & Quinte West Community Health Centre**

**Minutes of February 26, 2026  
(Belleville)**

**Present:** Bruce Maitland (Chair), Cathy Rushton, Jen Keilty, Lisa Turik, Mary Lynne Forestell, Mike Slatter, Patricia Sukha, Victoria Law

**Staff:** Sheila Braidek, Executive Director  
Dawn Connolly Dunbar (recorder), Executive Assistant

**Regrets:** Frank Hiebert, Spencer Hutchison

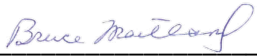
| <b>1</b> | <b>Call to Order AND Confirmation of Quorum</b><br>Chair called the meeting to order at 5:30 PM and confirmed a quorum was present.   |
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| <b>2</b> | <b>Conflict of Interest</b><br>None noted   |
| <b>3</b> | <b>Land Acknowledgement</b><br>Jen Keilty provided the Land Acknowledgement for February 2026.<br><br>March Meeting – Victoria Law<br>April Meeting - Bruce Maitland  |
| <b>4</b> | <b>Agenda</b> <ul style="list-style-type: none"> <li>• Add In Camera session re: Lease</li> </ul> <b>MOTION 2026-02-26-01</b><br><b>MOTION to accept the Agenda for February 26,2026.</b><br><b>Moved by: P.Sukha</b><br><b>Seconded by: L.Turik</b><br><b>Outcome: CARRIED</b>   |
| <b>5</b> | <b>Staff Presentation</b><br><b>Wound and Foot Care-</b> Cassandra Drexler presented <ul style="list-style-type: none"> <li>• Supports clients with high risk wound care, managing foot care, and assisting clients with preventative measure for their health</li> <li>• Referrals are received from across Hastings and Prince Edward. Referrals are received from primary care providers and local nurses</li> </ul> |

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|   | <ul style="list-style-type: none"> <li>• HPE has 2<sup>nd</sup> highest rate major amputations in Ontario</li> <li>• Have recently partnered with Lower Limb Preservation Project (LLPP) which has allowed us to increase Cassandra's hours to fulltime and provide services in Trenton, and we are piloting having a Chiropodist and Project Coordinator on staff until October 2026.</li> <li>• Part of our footcare is providing education for long term prevention and working with local community partnerships ie: VON</li> <li>• General discussion re the feasibility of bringing on additional foot care nursing supports.</li> </ul>  |
| 6 | <p><b>Board Chair Report</b></p> <ul style="list-style-type: none"> <li>• Participated in an Alliance for Healthier Communities discussion on Substance Health. Interesting to see the different focus across the province.</li> <li>• Strategic Planning – discussed at the Executive Committee.</li> <li>• Indigenous Training – Members to confirm to Dawn if they have completed</li> </ul> <p><b>MOTION 2026-02-26-02</b><br/> <b>MOTION to accept the Board Chair report</b><br/> <b>Moved by: ML.Forestell</b><br/> <b>Seconded by: J.Keilty</b><br/> <b>Outcome: CARRIED</b></p>  |
| 7 | <p><b>Consent Items:</b></p> <p><b>MOTION 2026-02-26-03</b><br/> <b>MOTION to approve regular Board minutes of January 29, 2026</b><br/> <b>Moved by: L.Turik</b><br/> <b>Seconded by: C.Rushton</b><br/> <b>Outcome: Carried</b></p> <p><b>Consent Items from Committees</b></p> <ul style="list-style-type: none"> <li>• Finance Minutes Feb 3</li> <li>• Financial statements with revised notes <ul style="list-style-type: none"> <li>○ Noted that total budget from all sources has increased to approximately \$14.9M; \$7.7M in base funding, \$4.5M in Interprofessional Primary Care Team (IPCT) expansion, and \$800k in Locally Driven Population Health Models (aka Health Equity)</li> </ul> </li> <li>• Audit Approach Letter - No concerns standard letter</li> <li>• Executive Minutes Feb 12</li> </ul> <p><b>MOTION 2026-02-26-04</b><br/> <b>Motion to accept Committee Minutes and items</b><br/> <b>Moved by: M.Slatter</b><br/> <b>Seconded by: ML. Forestell</b><br/> <b>Outcome: Carried</b></p> |
|   | <p><b>Consent Matters for Discussion (if applicable)</b><br/> None</p>  |
| 8 | <p><b>Executive Director's Report</b></p> <p>Further to the Executive Director's written report:</p>  |

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|   | <ul style="list-style-type: none"> <li>• Strategic Planning Request for Proposals for Consultants has been issued. Submissions due by March 4. The Executive Committee will bring a recommendation to the Board re process.</li> <li>• Belleville 2<sup>nd</sup> floor is having cosmetic work done including flooring, painting, and new reception desk</li> <li>• Belleville Neighbourhood Clinic - Request for Quotes due February 27<sup>th</sup> and look to get the work started in March 2026. Lease in negotiations. HART Hub – Alhambra Hall is on track to be ready for occupancy March 30. We do have the capacity to stay at 125 Church to April 30 if needed.</li> <li>• Private/Public healthcare – Article included in package for awareness. This is a generalized risk to the agency to be monitored.</li> </ul> <p><b>MOTION 2026-02-26-05</b></p> <p><b><i>MOTION to accept the Executive Director’s report and the Board Legislative and Compliance Report</i></b></p> <p><b>Moved by: J.Keilty</b><br/> <b>Seconded by: M.Slatte</b><br/> <b>Outcome: CARRIED</b></p>   |
| 9 | <p><b>Other Business</b></p> <p><b><u>10.1 Alliance for Healthier Communities</u></b></p> <ul style="list-style-type: none"> <li>• Alliance Renewal Form</li> </ul> <p><b>10.2 Bridge Consortium Memorandum of Understanding</b></p> <ul style="list-style-type: none"> <li>• See the Briefing Note with recommendation to authorize sign-off.</li> <li>• Revised MOU required as ownership of Alhambra Hall is transferring from John Howard Society to CMHA.</li> <li>• Revised MOU addresses key concerns flagged by our lawyer in 2023 in original MOU. Note too that there is a separate Service Agreement for service providing agencies at HART Hub.</li> </ul> <p><b><i>MOTION to</i></b> authorize the Executive Director to sign onto the revised Bridge Consortium MOU 2026 and that the Executive Director be authorized to endorse any further changes insofar as they do not pose any financial risks to BQWCHC and are aligned with BQWCHC policy.</p> <p><b>Moved by: J.Keilty</b><br/> <b>Seconded by: M.Slatte</b><br/> <b>Outcome: CARRIED</b></p> <p><b>10.3 In Camera</b></p> <p><b><i>MOTION to go In-Camera at 6:20pm to discuss contracts</i></b></p> <p><b>Moved by:</b><br/> <b>Seconded by: V. Law</b><br/> <b>Outcome: CARRIED</b></p> <p><b><i>MOTION to go out of In camera at 6:40pm.</i></b></p> <p><b>Moved by:</b><br/> <b>Seconded by: ML. Forestell</b><br/> <b>Outcome: CARRIED</b></p> |

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| <b>10</b> | <b>Meeting Reflection</b>  |
| <b>11</b> | <b>Next Regular Meeting Date</b><br>Date: March 26, 2026<br>Time: 5:30 PM<br>Location: Quinte West with Virtual Option |
| <b>12</b> | <b>Adjournment</b><br><b><i>MOTION to adjourn – ML. Forestell</i></b>  |

## BQWCHC Board Approval



Board Chair



Board Secretary