

**Board of Directors  
Belleville & Quinte West Community Health Centre**

**Minutes of June 26, 2025  
(Belleville)**

**Present:** B. Maitland (Chair), L. Turik, ML Forestell, M. Slatter, P. Sukha, S. Hutchison, F. Hiebert, J. Keilty, V. Law

**Staff:** Sheila Braidek, Executive Director (recorder)


<b>1</b>	<p><b>Call to Order AND Confirmation of Quorum</b></p> <p>The meeting was called to order at 6:20pm following the Annual General Meeting.</p>
<b>2</b>	<p><b>Conflict of Interest</b></p> <p>None noted</p>
<b>3</b>	<p><b>Agenda</b></p> <p><b>MOTION 2025-06-26-01</b>  <b>MOTION to accept the Agenda for June 26, 2025.</b>  <b>Moved by: V. Law</b>  <b>Seconded by: F. Hiebert</b>  <b>Outcome: CARRIED</b></p>
<b>4</b>	<p><b>Election of Officers</b></p> <p><b>MOTION 2025-06-26-02</b>  <b>MOTION to elect Mary Lynne Forestell Treasurer of the BQWCHC Board of Directors</b>  <b>Moved by: S. Hutchison</b>  <b>Seconded by: J. Keilty</b>  <b>Outcome: CARRIED</b></p> <p><b>MOTION 2025-06-26-03</b>  <b>MOTION to elect M. Slatter as Secretary of the BQWCHC Board.</b>  <b>Moved by: J. Keilty</b>  <b>Seconded by: V. Law</b>  <b>Outcome: CARRIED</b></p>

5	<p><b>Consent Items:</b></p> <p>Consent items were reviewed including:  A- 3 Board Minutes of May 29, 2025  A-4 Executive Committee minutes of June 12, 1015</p> <p><b>MOTION 2025-06-26-04</b>  <b>MOTION to accept the Consent items.</b>  <b>Moved by: L. Turik</b>  <b>Seconded by: S. Hutchison</b>  <b>In Favour: All</b>  <b>Opposed: None</b>  <b>Abstained: None</b>  <b>Outcome: Carried</b></p>
	<p><b>Consent Matters for Discussion (if applicable)</b></p> <p>None</p>
6	<p><b>Committees of the Board</b></p> <p><b>6.1 <u>Review of Committee Membership</u></b></p> <p>Members indicated their interest in committees as follows:</p> <p>Lisa – QARM, Governance  Jen – Governance, QARM  Victoria – CAC  Mike – QARM  Pat – Finance  Frank – CAC  Spencer – QARM, Governance  Mary Lynne – Finance</p> <p>Sheila and Bruce will review and see if any changes are required to allow for all committees to operate.</p> <p><b>6.2 <u>Election of Committee Chairs</u></b></p> <p>Note that the President is the Chair of Executive and the Vice President is the Chair of Governance  <b>MOTION 2025-06-26-05</b>  <b>That Frank Hiebert be elected Chair of the Community Advisory Committee.</b></p>

	<p>Moved by: S. Hutchison          Seconded by: V. Law          Outcome: CARRIED</p> <p><b>MOTINO 2025-06-26-06</b>  <b>That Mike Slatter be elected Chair of the Quality and Risk Management Committee (QARM)</b>          Moved by: L. Turik          Seconded by: F. Hiebert          Outcome: CARRIED</p>
7	<p><b>Executive Director’s Report</b></p> <p><b><u>7.1 Executive Director’s Report</u></b></p> <p>Braidek noted</p> <ul style="list-style-type: none"> <li>• the Ministry of Health made an announcement on June 22 regarding 1) they have approved 76 primary care expansion proposals; details will be forthcoming before the middle of July. And 2) commitment of \$142M in 25/26 for funding for recruitment and retention in primary health care; details will be forthcoming later this year.</li> <li>• The building permit for Alhambra Hall has been issued and construction is now underway.</li> <li>• Recruiting for an EA continues.</li> <li>• MSAA Compliance Report – Chair’s attestation is due to Ontario Health by June 30.</li> </ul> <p><b>MOTION 2025-06-26-07</b>  <b><i>MOTION to accept the MSAA Compliance report and authorize the President/Chair to sign-off on the affirmation of MSAA compliance to the OH-E (Schedule F of the MSAA).</i></b>          Moved by: V. Law          Seconded by: J. Keilty          Outcome: CARRIED</p> <p><b>MOTION 2025-06-26-08</b>  <b><i>MOTION to accept the Executive Director’s report and the Board Legislative and Compliance Report for June 2025</i></b>          Moved by: M. Slatter          Seconded by: S. Hutchison          Outcome: CARRIED</p>
8	<p><b>Other Business</b></p> <p><b><u>8.1 Signing officers</u></b></p> <p><b><u>MOTION 2025-06-26-08</u></b>  <b>MOTION to appoint the Board Officers (Maitland, Forestell, Turik, Slatter) and Sheila Braidek, Roger Snow, and Krista Vandermeer as signing officers.</b></p>

	<p><b>Moved by:</b> S. Hutchison  <b>Seconded by:</b> P. Sukha  <b>Outcome:</b> Carried</p> <p><b>8.2 Alliance for Healthier Communities</b></p> <p><b>Appoint Board Liaison for BQWCHC</b></p> <p><b>MOTION to elect Frank Hiebert AHC Board Liaison for BQWCHC for fiscal 2025-2026</b>  <b>Moved by:</b> L. Turk  <b>Seconded by:</b> V. Law  <b>Outcome:</b> CARRIED</p> <p><b>8.3 Board Workplan 25/26</b></p> <p>Provided for information.</p> <p><b>8.4 Board and Committee Schedule for 2025-2026</b></p> <p>Provided for information – maintains status quo</p>
9	<p><b>Meeting Reflection</b></p> <p>Great selection for Marsha Stephen Award; great comments.</p>
10	<p><b>Next Regular Meeting Date</b></p> <p>Date: August 28, 2025  Time: 5:30 PM  Location: Quinte West</p>
11	<p><b>Adjournment</b></p> <p><b><i>MOTION to adjourn – M. Slatter</i></b></p>

## BQWCHC Board Approval



**Bruce Maitland**  
Board Chair



**Mike Slatter**  
Board Secretary