

**Board of Directors**

**Belleville & Quinte West Community Health Centre**

**Minutes of January 30, 2025**

**Members:** **Bruce Maitland, President; Lisa Turik, Vice President; Mike Slatter, Secretary; Mary Lynne Forestell, Treasurer; Patricia Sukha; Frank Hiebert; Victoria Law; Jen Keilty; Nadia Guerrera; Spencer Hutchison; and Sheila Braidek, Executive Director**

**Present:** Bruce Maitland; Mike Slatter; Mary Lynne Forestell; Patricia Sukha; Frank Hiebert; Victoria Law; Sheila Braidek

**Regrets:** Jen Keilty; Nadia Guerrera; Spencer Hutchison, Lisa Turik;

**Recorder:** Sheila Braidek

**MINUTES**

| <b>MINUTES</b> |  |
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| <b>1</b>       | <b>Call to Order AND Confirmation of Quorum</b><br><br>The meeting was called to order at 5:31 pm. Quorum was established with 6 members in attendance. Introductions were made.   |
| <b>2</b>       | <b>Conflict of Interest</b><br>None noted  |
| <b>3</b>       | <b>Land Acknowledgement</b><br>Offered by Pat Sukha  |
| <b>4</b>       | <b>Agenda</b><br><br><b>MOTION 2025-01-01</b><br><b>MOTION to accept the Agenda for January 30, 2025 as presented.</b><br>Moved by: V Law<br>Seconded by: M Slatter<br>In favour: All<br>Outcome: Carried<br><br><b>Changes to agenda:</b> none        |
| <b>5</b>       | <b>Staff Presentation</b><br><br>Shannon Wendover (Dental Assistant) and Linda Ried (Dental Hygienist) presented an overview of the Oral Health Program. Program also includes two dentists working 1 full time equivalent.<br><br>See the slide deck. |

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|   | <p>Of note:</p> <ul style="list-style-type: none"> <li>• Program is focused on low-income adults</li> <li>• Bone loss is evident in oral examination and can be an indicator of diabetes</li> <li>• Team has identified visual or other risk indicators and as a result 3 oral cancers were found in the past 3 months</li> <li>• There is strong correlation between smoking – especially pipe smoking – and oral cancers</li> <li>• OW has no coverage for dentures; ODSP will only consider dentures if 5 or more teeth are missing</li> <li>• If clients have exhausted all other sources of funding for dentures, then BQWCHC has a limited fund to offset these costs</li> <li>• Program is starting to accept patients under the federal dental plan</li> <li>• Change in booking approach has allowed for more emergency care and has reduced wait times from approximately 6 months to approximately 3.5 months for appointments.</li> <li>• Good collaboration with EMS recently on a client</li> <li>• Gift From The Heart program is now also starting to take OW/ODSP clients.</li> </ul> <p>Linda and Shannon were thanked for their work and the presentation.</p> |
| 6 | <p><b>President's Report</b></p> <p>Attended the HPEOHT Summit in November. Interesting and positive. Focus on working together differently as agencies.</p> <p>Congratulations to Sheila and the rest of the partners involved for securing funding for the HART Hub.</p> <p><b>MOTION 2025-01-02</b></p> <p><b>MOTION to approve the President's Report for January as presented.</b></p> <p><b>Moved by:</b> F Heibert<br/> <b>Seconded by:</b> V Law<br/> <b>In favour:</b> All<br/> <b>Opposed:</b> None<br/> <b>Abstained:</b> None<br/> <b>Outcome:</b> Carried</p>  |
| 7 | <p><b>Consent Items:</b></p> <p><b><u>7.1 Board of Directors Minutes – November 27-2024</u></b></p> <p><b>MOTION 2025-01-03</b></p> <p><b>MOTION to approve the Board Minutes of November 27-2024</b></p> <p><b>Moved by:</b> P Sukha<br/> <b>Seconded by:</b> V Law<br/> <b>In favour:</b> All<br/> <b>Opposed:</b> None<br/> <b>Abstained:</b> None<br/> <b>Outcome:</b> Carried</p>  |

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|   | <p><b>Changes to minutes: none</b></p> <p><b><u>7.2 Committee Chair Updates (if applicable)</u></b></p> <p><b>Finance</b> – ML Forestell noted that the Finance Committee meet on January 28/25. Reviewed the Q3 financial statements and found them to be in good order with no concerns of note. Reviewed the Audit Plan as in the Board package and endorsed it as it is consistent with prior years' approach. Noted that base surplus projection is approx. \$450K down considerable from prior years due to clinical staffing stability.</p> <p><b><u>7.3 Committee Minutes and Recommendations</u></b></p> <p><b>CAC minutes of Dec 11/25</b> – Amend to reflect that B Maitland had sent his regrets</p> <p><b>Staff Engagement Survey</b> – Congratulations – nice to see we are exceeding benchmarks on so many elements. Noted that compensation pressure is pronounced and we need to consider how to address that.</p> <p><b>MOTION 2025-01-04</b><br/> <i>MOTION to receive the following Committee minutes and Committee items and accept their recommendations.</i></p> <p><b>Moved by:</b> F Hiebert<br/> <b>Seconded by:</b> L Law<br/> <b>In Favour:</b> All<br/> <b>Opposed:</b> None<br/> <b>Abstained:</b> None<br/> <b>Outcome:</b> Carried</p> |
|   | <p><b>Consent Matters for Discussion (if applicable)</b></p> <p>None</p>   |
| 8 | <p><b>Executive Director's Report</b></p> <p><b><u>8.1 Executive Director's Report</u></b></p> <p>In addition to written report</p> <ul style="list-style-type: none"> <li>Ministry of Health announced \$1.4B of net new funding for primary care expansion with the target of connecting an additional 2 million people to primary care by 2029. OHTs have received a letter from Dr Philpott requesting we identify what it would take of us to achieve that goal. Noted that HPE OHT has been working on that since spring 2024 so is in a good position to respond. Will be inviting Philpott to visit.</li> <li>Alhambra Hall renovation – City has inserted itself into the project management process. Target for completion of Phase 1 (lower level) is now closer to January 2026. This will have implications for our interim (April 1 – Alhambra occupancy) plan as was originally looking at September.</li> </ul> <p><b>MOTION 2025-01-05</b><br/> <b>MOTION to go in-camera. (At 6:34pm)</b></p> <p><b>Moved by:</b> F Hiebert<br/> <b>Seconded by:</b> M Slatter<br/> <b>In favour:</b> All</p>  |

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|   | <p><b>Opposed:</b> None<br/> <b>Abstained:</b> None<br/> <b>Outcome:</b> Carried</p> <p><b>MOTION 2025-01-06</b><br/> <b>Motion to come out of in-camera (At 6:49pm)</b><br/> <b>Moved by:</b> F Hiebert<br/> <b>Seconded by:</b> M Slatter<br/> <b>In favour:</b> All<br/> <b>Opposed:</b> None<br/> <b>Abstained:</b> None<br/> <b>Outcome:</b> Carried</p> <p><b>MOTION 2025-01-07</b><br/> <b>MOTION to accept the Executive Director's report and the Board Legislative and Compliance Report for January 2025</b><br/> <b>Moved by:</b> P Sukha<br/> <b>Seconded by:</b> ML Forestell<br/> <b>In favour:</b> All<br/> <b>Opposed:</b> None<br/> <b>Abstained:</b> None<br/> <b>Outcome:</b> Carried</p>  |
| 9 | <p><b>Other Business</b></p> <p><b>9.1 Marsha Stephen Award</b><br/> Arising from Community Advisory Committee – Discussion to consider if the Board wanted to make any changes to the Award. <ul style="list-style-type: none"> <li>- Low number of nominations</li> <li>- Board can nominate/award directly if it desires</li> <li>- Need to ensure that award is made only when warranted by worthiness of nominees</li> </ul> Determined to continue as is and review in the future including ways to reduce the administrative burden.</p> <p><b>9.2 Community Event</b><br/> Arising from Community Advisory Committee – is there appetite and ideas for a community event to highlight the CHC and relevant issues in the community? <ul style="list-style-type: none"> <li>- Consider inviting Dr Jane Philpott for a public event</li> <li>- Consider sponsoring a film at Doc Fest</li> </ul> </p> <p><b>9.3 Board Development</b><br/> Arising from Governance Committee – is there an appetite for doing equity, diversity, inclusion training for the Board with other Boards of Directors? <ul style="list-style-type: none"> <li>- Concept of shared training arose from HPE OHT summit discussions</li> <li>- We do know of other agencies want to do EDI training</li> </ul> ACTION: Sheila to explore opportunity.</p> |

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|    | <p><b><u>9.4 Alliance for Healthier Communities Update</u></b></p> <ul style="list-style-type: none"> <li>- AHC Board Liaison meeting is tonight so not attending</li> <li>- Alliance is forwarding a Policy Resolution to the AGM (in June) calling for the recognition and promotion of the International Decade for Recognition of People of African Descent, follow-up on and adequate resourcing of the Anti-Racism Directorate and implementation of the Anti-Black Racism Strategy in Ontario.</li> <li>- Resolution re Access to Primary Care Providers was originally drafted in 2024 but was too late to submit. Gateway is hoping we will agree to resubmit.</li> </ul> <p><b>MOTION 2025-01-08</b></p> <p><b>MOTION to endorse the resolution for submission to the AHC Annual General Meeting regarding Access to Primary Care Providers</b></p> <p><b>Moved by:</b> F Hiebert</p> <p><b>Seconded by:</b> V Law</p> <p><b>In favour:</b> All</p> <p><b>Opposed:</b> None</p> <p><b>Abstained:</b> None</p> <p><b>Outcome:</b> Carried</p> |
|    | <p><b><u>9.5 Leave of Absence Request</u></b></p> <p>Nadia Guerrera has requested a one month leave of absence as she will be running as a candidate in the provincial election</p> <p><b>MOTION 2025-01-09</b></p> <p><b>MOTION to approve a leave of absence for Nadia Guerrera until February 28, 2025.</b></p> <p><b>Moved by:</b> F Hiebert</p> <p><b>Seconded by:</b> V Law</p> <p><b>In favour:</b> All</p> <p><b>Opposed:</b> None</p> <p><b>Abstained:</b> None</p> <p><b>CARRIED</b></p>   |
| 10 | <p><b>Generative Discussion</b></p> <p>Topic - Strategic Plan – Has enough changed to warrant a substantive review?</p> <ul style="list-style-type: none"> <li>- Feels like we are on the cusp of significant changes but a lot is not yet clear</li> <li>- In 2 years from now we will understand more about the impact of HART Hub, federal and provincial elections, economic changes, and impact of local lay-offs (i.e. Loyalist)</li> <li>- Current plan is still relevant</li> <li>- Efforts now are better spent on HART implementation, OHT work, etc.</li> </ul> <p>Recommend: Extend strategic plan for 1 to 2 years and revisit.</p> <p>ACTION: Sheila to work with QARM to implement that recommendation.</p>   |

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| <b>11</b> | <b>Next Regular Meeting Date</b>                   |
|           | Date: February 27-2025                             |
|           | Time: 5:30 PM                                      |
|           | Location: Belleville Boardroom with Virtual Option |
| <b>12</b> | <b>Adjournment</b>                                 |
|           | <b><i>MOTION to adjourn: F Hiebert</i></b>         |



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Board President



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Board Secretary