BELLEVILLE & QUINTE WEST COMMUNITY HEALTH CENTRE

FINANCIAL STATEMENTS

March 31, 2021

Welch LLP®

INDEPENDENT AUDITOR'S REPORT

To the Members of BELLEVILLE & QUINTE WEST COMMUNITY HEALTH CENTRE

Opinion

We have audited the financial statements of **BELLEVILLE & QUINTE WEST COMMUNITY HEALTH CENTRE**, which comprise the statement of financial position as at March 31, 2021, and the statement of revenue, expenses and changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the management as at March 31, 2021, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the management in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the management's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the management or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the management's financial reporting process.

INDEPENDENT AUDITOR'S REPORT (continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Belleville, Ontario May 27, 2021 CHARTERED PROFESSIONAL ACCOUNTANTS
LICENSED PUBLIC ACCOUNTANTS

BELLEVILLE & QUINTE WEST COMMUNITY HEALTH CENTRE

Incorporated without share capital under the laws of Ontario

STATEMENT OF FINANCIAL POSITION MARCH 31, 2021

ASSETS

CURRENT ASSETS Cash \$ 5,776,584 \$ 3,333,	839
· · · · · · · · · · · · · · · · · · ·	714 085 027
6,404,161 3,697,	665
TANGIBLE CAPITAL ASSETS - Note 4 9,473,505 2,364,	516
INTANGIBLE CAPITAL ASSETS - Note 55,9167,	394
\$ 15,883,582 \$ 6,069,	575
LIABILITIES, DEFERRED CONTRIBUTIONS AND NET ASSETS	
CURRENT LIABILITIES Accounts payable and accrued liabilities \$ 1,837,853 \$ 715,5	500
Government remittances payable 18,899 80,	626
Deferred revenue 1,253,782 727,8 Subsidies repayable - Note 6 3,293,627 2,173,7	
6,404,1613,697,6	665
DEFERRED CONTRIBUTIONS - Note 7 8,962,370 1,851,6	<u> 678</u>
NET ASSETS	
Invested in tangible and intangible capital assets - internally restricted - Note 13 517,051 520,2 Unrestricted - Note 13	232
517,051 520,2	232
\$ 15,883,582 \$ 6,069,5	575

Approved by the Board:

Brick Director

Wendy Osborne

Director

4

BELLEVILLE & QUINTE WEST COMMUNITY HEALTH CENTRE STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS YEAR ENDED MARCH 31, 2021

	Invested in Tangible and					
	T.T	Intangible	2021	2020		
	Unrestricted	Capital Assets	Total	Total		
REVENUE - per schedule	\$ 7,959,951	\$ 52,825	\$ 8,012,776	\$ 8,168,517		
EXPENSES - per schedule	6,808,893	56,006	6,864,899	7,015,040		
Excess (deficiency) of revenue over expenses before undernoted item	1,151,058	(3,181)	1,147,877	1,153,477		
Less: Subsidies repayable - Note 6	(1,151,058)		(1,151,058)	(1,159,100)		
Deficiency of revenue over expenses - Note 10	-	(3,181)	(3,181)	(5,623)		
NET ASSETS, beginning of year		520,232	520,232	525,855		
NET ASSETS, end of year	\$ -	\$ 517,051	\$ 517,051	\$ 520,232		

BELLEVILLE & QUINTE WEST COMMUNITY HEALTH CENTRE SCHEDULE OF REVENUE AND EXPENSES YEAR ENDED MARCH 31, 2021

	2021	2020
REVENUE		
Subsidies - SE LHIN - base	\$ 7,461,014	\$ 7,130,714
- one-time	357,845	696,324
Home for Good	52,930	44,346
Ontario Trillium Foundation - Note 9	7,532	21,831
Other revenue	80,630	207,809
Amortization of deferred contributions relating to capital assets	52,825	67,493
	8,012,776	8,168,517
EXPENSES		
Amortization of intangible capital assets	1,478	1,848
Amortization of tangible capital assets	54,528	71,268
Benefits	871,998	865,521
Buildings and grounds	530,718	529,683
Contracted out	95,043	70,561
Dental expenditures	227,572	372,424
Equipment	49,855	50,338
Healthlinks expenditures	-	246,518
Home for Good	52,930	44,346
Medical supplies and drugs	19,765	29,838
One-time expenditures	135,256	201,521
Ontario Trillium Foundation - Note 9	7,532	21,831
Salaries and wages	4,438,357	4,147,988
Supplies and sundry	379,867	361,355
	6,864,899	7,015,040
EVCESS OF DEVENUE OVED EVDENSES	¢ 1147977	¢ 1152 <i>177</i>
EXCESS OF REVENUE OVER EXPENSES	\$ 1,147,877	\$ 1,153,477

BELLEVILLE & QUINTE WEST COMMUNITY HEALTH CENTRE STATEMENT OF CASH FLOWS YEAR ENDED MARCH 31, 2021

	2021	2020
CASH FLOWS FROM OPERATING ACTIVITIES		
Deficiency of revenue over expenses Adjustments for	\$ (3,18	1) \$ (5,623)
Amortization of tangible capital assets	54,52	3 71,268
Amortization of intangible capital assets	1,478	3 1,848
Amortization of deferred contributions related to capital assets	(52,82	5) (67,493)
	-	-
Change in non-cash working capital components:	(5.05)	5) 46,703
Accounts receivable Government rebate recoverable	(5,85) (271,15	,
Prepaid expenses	13,25	,
Accounts payable and accrued liabilities	1,122,35	
Government remittances payable	(61,72	
Subsidies repayable	1,119,90	,
Deferred revenue	525,96	
	2,442,745	(47,542)
CASH FLOWS FROM INVESTING ACTIVITIES		
Maturity of short-term investments	_	655,795
Purchase of tangible capital assets	(7,163,51	
	(7,163,51	7)2,645
CASH FLOWS FROM FINANCING ACTIVITIES		
Receipt of contributions restricted for capital asset purposes	7,163,517	653,150
INCREASE IN CASH	2,442,745	608,253
CASH beginning of your	2 222 020	2 725 506
CASH, beginning of year	3,333,839	2,725,586
CASH, end of year	\$ 5,776,584	\$ 3,333,839

1. PURPOSE OF THE ORGANIZATION

Belleville & Quinte West Community Health Centre is a community governed organization that provides primary health care, health promotion and community capacity-building programming and services to the Belleville and Quinte West communities with a focus on population facing barriers to accessing services and health equity.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Tangible Capital Assets and Amortization

Capital assets are stated at acquisition cost. Amortization is provided on a declining balance basis using the following annual rates:

Furniture and equipment	20%
Computer equipment	20%
Leasehold improvements	33.3%

Construction-in-progress is not amortized until construction is complete and the facilities come into use. The building will be amortized at 4% on a declining balance basis when it is put in use.

Intangible Capital Assets

The costs of intangible assets are capitalized upon meeting the criteria for recognition as an intangible asset; otherwise, costs are expensed as incurred. Intangible assets, consisting of computer software are measured at cost less accumulated amortization. Amortization of computer software is provided for on a declining balance basis at an annual rate of 20%.

Revenue Recognition

The Corporation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Donated Material and Services

Donated materials and services are recorded at fair market value when the value can be reasonably estimated, the value is greater than \$500 and the Corporation would have paid for the item if it had not been donated.

Volunteers contribute significant time each year to assist the Corporation. These contributions are not recognized in the financial statements.

Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting year. Management makes accounting estimates when determining the estimated useful life of the Corporation's capital assets, subsidy repayable, accrued liabilities and deferred revenue. Actual results could differ from those estimates.

Income taxes

The Corporation is a not-for-profit corporation and is a registered charity under the Income Tax Act and as such is exempt from income taxes.

Financial Instruments

The Corporation initially measures its financial assets and financial liabilities at fair value adjusted by transaction costs in the case where a financial asset or financial liability is subsequently measured at amortized cost.

The Corporation subsequently measures all its financial assets and financial liabilities at amortized cost. Financial assets measured at amortized cost include cash, accounts receivable, government rebate recoverable and prepaid expenses.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, government remittances payable, deferred revenue and subsidies repayable.

Employee Future Benefits

The Corporation is an employer member of the Healthcare of Ontario Pension Plan, which is a multi-employer, defined benefit pension plan. The Corporation has adopted defined contribution plan accounting principles for this plan as sufficient information is not available to apply defined benefit plan accounting principles.

3. FINANCIAL INSTRUMENTS

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Corporation's maximum exposure to credit risk represents the sum of the carrying value of its cash, short-term investments and accounts receivable. The Corporation's cash and short-term investments are held with a Chartered bank and therefore it is management's opinion that the Corporation is not subject to significant credit risk with respect to cash and short-term investments. The organization manages credit risk by reviewing accounts receivable aging monthly and following up on outstanding amounts. Management believes that all accounts receivable at year-end will be collected and has not deemed it necessary to establish an allowance for doubtful accounts.

Liquidity Risk

Liquidity risk is that risk that the Corporation cannot meet its commitments when they become due. Liquidity risk also includes the risk of the Corporation not being able to liquidate assets in a timely manner. The Corporation's management manages this risk by reviewing expected cash flow requirements, anticipating investing and financing activities and holding assets that can be readily converted to cash.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk.

Currency Risk

Currency risk is the risk that the fair value of instruments or future cash flows associated with the instrument will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates. The Corporation's financial instruments are all denominated in Canadian dollars and it transacts primarily in Canadian dollars. As a result, management does not believe it is exposed to significant currency risk.

3. FINANCIAL INSTRUMENTS (continued)

Interest Rate Risk

Interest rate risk refers to the risk that the fair value of financial instruments and future cash flows associated with the instruments will fluctuate due to changes in market interest rates.

The Corporation's exposure to interest rate risk is minimal.

Fluctuations in market rates of interest on cash do not have a significant impact on the Corporation's results of operations.

Other Price Risk

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate because of changes in market prices (other than those arising from currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market. The Corporation manages other price risk by investing in low risk investments.

Changes in Risk

There have been no changes to the Corporation's risk exposure during the year.

4. TANGIBLE CAPITAL ASSETS

Tangible capital assets consist of the following:

	 2021 Cost	2021 cumulated nortization	2021 Net	2020 Net
Land Construction-in-progress Furniture and equipment Computer equipment Leasehold improvements	\$ 520,139 8,760,498 582,104 79,169 1,057,553	\$ - 429,894 64,530 1,031,534	\$ 520,139 8,760,498 152,210 14,639 26,019	\$ 520,139 1,596,981 190,263 18,299 38,834
	\$ 10,999,463	\$ 1,525,958	\$ 9,473,505	\$ 2,364,516

The Construction on the future development of the Belleville & Quinte West Community Health Centre Trenton site began in the fiscal year ended March 31, 2020. The land was transferred to BQWCHC by Quinte Health Care (QHC) for \$1.00 on condition that the development is to be completed within three years from the date of the registration of the Transfer/Deed, or within any extended period as hereinafter permitted by the terms and conditions of the Agreement of Purchase and Sale (the Agreement). In the event that the terms of the development are not met, QHC has an irrevocable option to purchase the property at fair market value of any building or improvements to the property, plus the sum of one dollar for the land itself, less any costs incurred by QHC with respect to the property as prescribed in the Agreement. In the event that the building to be constructed on the property is later vacated by the Corporation and abandoned, then the Corporation is responsible for demolishing the building and transferring the property back to the contributor for one dollar, or offer the building to QHC for purchase at fair market value less the agreed upon land value, or sell the property to a 3rd party.

5. INTANGIBLE CAPITAL ASSETS

Intangible capital assets consist of the following:

	2021 Cost	Acc	2021 umulated ortization	.021 Net		2020 Net
Computer software	\$ 41,579	\$	35,663	\$ 5,916	_\$	7,394

6. SUBSIDIES REPAYABLE

Subsidies repayable consist of:

	 2021	 2020
SE LHIN - 2021	\$ 1,151,058	\$ -
- 2020	1,159,100	1,159,100
- 2019	982,720	982,720
- 2018	-	31,153
- 2017	 749	749
	\$ 3,293,627	\$ 2,173,722

7. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

	-	2021	2020		
Balance, beginning of year	\$	1,851,678	\$	1,266,021	
Contributions received: Ministry of Health and Long-Term Care/SE LHIN Less - amounts recognized as revenue		7,163,517 (52,825)		653,150 (67,493)	
Balance, end of year	\$	8,962,370	\$	1,851,678	

8. GOVERNMENT SUBSIDIES

Government subsidies are provided by the Ministry of Health and Long-Term Care/SE LHIN and the Corporation is required to report to the Ministry/SE LHIN as specified in the relevant agreements. The Corporation has not as yet reported to the Ministry/SE LHIN regarding the current year. Any adjustments required on final Ministry/SE LHIN approval will be recorded in the then current fiscal year.

Future operation of the Corporation depends on the continuance of government funding.

9. ONTARIO TRILLIUM FOUNDATION

During fiscal year ended March 31, 2020, the Corporation received a grant of \$75,000 from the Ontario Trillium Foundation, of which \$7,532 was spent in 2021 (\$21,831 in 2020). Unspent funds in the amount of \$38,137 have been included in deferred revenues, and the remaining \$7,500 will be paid to the Corporation upon completion of the project.

10. EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES

The excess (deficiency) of revenue over expenditures for year consists of two components: operating budget and capital assets. After subsidy repayable of \$1,151,058, the operating budget was in a break even position for the year as shown on the statement of revenue, expenses and changes in net assets as the unrestricted net assets did not change from 2020 to 2021 (\$Nil for both years). The deficiency of revenue over expenses of \$3,181 relates to writing off the capital assets owned by the Corporation over time as the assets are used and depreciate in value as well as a loss on disposal of assets in the current year.

11. COMMITMENTS

In 2018, the Corporation entered into contracts to purchase project management and architect's services for the construction of the Belleville & Quinte West Community Health Centre Trenton site. Total professional fees are estimated to be \$275,126 and \$548,625 excluding HST, respectively.

The Corporation has commitments under various operating leases for office space. The commitments mainly relate to the Belleville site, for which the lease was renewed effective June 1, 2020. The Balsam and Murphy Leases will terminate during the 2022 year due to ownership of a new building in the Trenton area. The minimum payments under these leases are as follows:

2022	\$	385,283
2023		340,481
2024		340,481
2025		340,481
2026		56,747

The Corporation received a total of \$2,193,573 of funding in 2014, 2017 and 2018 for a capital expansion project. During the year, the Corporation received an additional \$7,588,249 for the project. Of the advanced funding, \$7,163,517 (2020 - \$653,150) was paid for expenditures relating to the project and included in deferred contributions. The remaining advances have been deferred until the remaining expenditures occur. The Ministry has committed to provide funding for completion of the project.

In 2020, the Corporation entered into a contract with a contractor to complete the building construction project at a cost of \$10,654,000, excluding HST. During the year, the Corporation has also entered into an contract for site testing and inspection services at a cost of \$29,900, excluding HST.

12. LINE OF CREDIT

The Corporation has a non-revolving facility of \$1,000,000 for 12 months, expiring in January 2022, of which \$Nil was utilized at year end. The facility can only be used for capital purposes. The facility bears interest at prime rate. The Corporation also has an operating line of credit with an authorized limit of \$200,000, of which \$Nil (2020 - \$Nil) was utilized at year end. The line of credit bears interest at prime rate.

13. INVESTED IN TANGIBLE AND INTANGIBLE CAPITAL ASSETS - INTERNALLY RESTRICTED

Net assets invested in tangible and intangible capital assets consists of the following:

	<u>2021</u>		<u>2020</u>
Tangible capital assets - net	\$ 9,473,505	\$	2,364,516
Intangible capital assets - net	5,916		7,394
Less: amounts financed by deferred contributions	(8,962,370)	_	(1,851,678)
	\$ 517,051	\$_	520,232

During the year, the following changes occurred in invested in tangible and intangible capital assets:

		<u>2021</u>		<u>2020</u>
Balance, beginning of year	\$	520,232	\$	525,855
Tangible capital asset additions		7,163,517		653,150
Amortization		(56,006)		(73,116)
Proceeds from deferred contributions		(7,163,517)		(653,150)
Amortization of deferred contributions	_	52,825	_	67,493
	\$_	517,051	\$_	520,232

14. PENSION PLAN

The Corporation makes contributions to the Healthcare of Ontario Pension Plan (HOOPP), which is a multi-employer plan on behalf of substantially all of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on length of service and rates of pay. Employees and employers contribute jointly to the plan. The actuarial valuation of the HOOPP at December 31, 2020 indicated a surplus of \$24,131,000,000 (2020 - \$20,555,000,000) in the plan.

The amount contributed to HOOPP for 2021 was \$355,658 (2020 - \$408,266) for current service and is included as an expenditure on the "Statement of Revenue, Expenses and Change in Net Assets".

15. UNCERTAINTY DUE TO THE ECONOMIC CONSEQUENCES OF THE CORONAVIRUS DISEASE (COVID-19) OUTBREAK

In mid-March of 2020, the province of Ontario declared a state of emergency in response to the public health concerns originating from the spread of the coronavirus disease.

In mid-March of 2020, the Corporation's substantial operations continued with some marginal reduction in programs.

A degree of uncertainty persists surrounding the full economic impact of the situation. The unpredictable nature of the spread of the disease makes it difficult to determine the length of time that the Corporation's operations will be impacted. Consequently, at the time of issuance of these financial statements, the effect that the abrupt decline in economic activity will have on the Corporation's operations, assets, liabilities, revenues and expenses are not yet known.