

**BQWCHC Board of Directors
Minutes of January 30, 2020
Belleville Boardroom**

PRESENT: Brad Harrington, Wendy Osborne, Lorrie Heffernan, Scott Robertson, Dawne Brown, Kim Egan, Kathy Baker, Sheila Braidek

REGRETS: Sandie Sidsworth, Deborah Hierlihy, Gerry Watts, James Huff

Recorder: Janine DeVries, Executive Assistant

OPEN MINUTES

ITEMS		ACTION
1	<p>Call to Order AND Confirmation of Quorum</p> <p>NOTE: Brad Harrington, Vice President, will chair tonight's meeting.</p> <p>The meeting was called to order at 5:35 pm and quorum was confirmed with 7 members in attendance.</p>	
2	<p>Conflict of Interest None reported</p>	
3	<p>Approval of Agenda & Agenda Notes</p> <p>Agenda and Agenda Notes for January 30, 2020 were reviewed.</p> <p>MOTION 2020-01-01 MOTION To accept the Agenda for the January 30, 2020 meeting as revised. Moved by: K. Baker Seconded by: S. Robertson All in Favor: Yes Outcome: Carried</p> <p>Changes: Under ED report: Insert motion regarding capital project</p>	
4	<p>Program Presentation - Housing/Home For Good Program Robyn Watson, Housing Worker</p> <p>The partnering agencies involved with the Home For Good program are: BQWCHC; Addictions and Mental Health Services-HPE; Canadian Mental Health Association; Pathways; and, John Howard Society. The programs focus is dealing with the homelessness crisis in the region. Robyn provides case management / living assistance to her clients as well as runs life skills programs that touch on various topics that clients can utilize in their daily living.</p>	

	<p>Robyn works closely with the CHC’s Encompassing Team Care team that includes Lorri Taylor, Complex Case Worker and Cheryl Swallow, Community Resource Worker.</p> <p>Highlights to note:</p> <ul style="list-style-type: none"> • Robyn has worked with 70 clients who are rostered with the CHC • She works with clients who are currently homeless or are being evicted and need support in finding low-income housing • Of these 70, 38 are now housed and 32 are still working towards finding housing. • Once these (rostered) clients have housing, they are discharged from her service • Robyn has 4 clients specifically connected to the Home for Good program which is a low income housing project here in Belleville that will have 40 units – unfortunately the completion date continues to be pushed back – they now expect the building to be completed in April. In the interim, these four clients are in temporary housing situations. • Caseloads continue to grow but the program is proving very successful for these clients. <p>Discussion Highlights:</p> <ul style="list-style-type: none"> • Homelessness isn’t so hidden anymore in Belleville – we see it everywhere • The lack of affordable housing is a challenge across the region • Navigating the system is very challenging – support services are having to be creative to find solutions • Education and resources are needed for those who do find housing to keep their homes (skill sets to manage money) • There is a direct link between affordable housing and work retention in this region • Loyalist College has a significant increase in homeless students (often they will live in their cars) • The rules and regulations for home owners to open their houses to renters has become more challenging • Sheila noted that the funding for the project has been approved for another year however, must be renegotiated on a yearly basis. • Homelessness Awareness Week – April 2020 <p>Considerations for the Board: What can we do from an advocacy perspective? What can we learn from our partners and communities to advance this issue?</p>	
5	<p>Consent Items</p> <p>Consent Items – Committee Minutes included in meeting package for acceptance:</p> <ul style="list-style-type: none"> • Community Advisory Committee minutes of January 8, 2020 <p>MOTION 2020-01-02 <i>MOTION to receive the Community Advisory Committee minutes of January 8, 2020 and accept their recommendations.</i> <i>Moved by: K. Egan</i></p>	

	<p>Seconded by: S. Robertson All in favor: Yes Outcome: Carried</p> <p>Items pulled from Consent (Committee Minutes) for discussion in Consent Items Arising: none</p> <p>Consent Items – Board Minutes and General Reports included in meeting package for acceptance (A-4 and A-5):</p> <ul style="list-style-type: none"> • Open Board minutes of November 28, 19 • In Camera minutes of November 28, 19 <p>MOTION 2020-01-03 MOTION to approve the Open Board minutes of November 28-19 as presented. Moved by: W. Osborne Seconded by: S. Robertson All in favor: Yes Outcome: Carried</p> <p>MOTION 2020-01-04 MOTION to approve the In Camera Board minutes of November 28-19 as presented. Moved by: W. Osborne Seconded by: K. Baker All in favor: Yes Outcome: Carried</p> <p>Items pulled from Consent (Reports) for discussion in Consent Items Arising: none</p>	
6	<p>Consent Items Arising (if necessary) None</p>	
7	<p>President’s Report Deferred</p>	Deferred
8	<p>Executive Director’s Report</p> <p>Executive Director’s report circulated in the Board package. Topics noted:</p> <ul style="list-style-type: none"> • Capital • Electronic Medical Records (EMR) • Quinte Ontario Health Team (QOHT) • Community Annual Planning Submissions (CAPS) • Policy Review • Staffing • Financial • Risk Management <p>Supplementary to the written report:</p>	

- Electronic Medical Records (EMR): our new EMR is fully implemented and the CHC is now back to 100% of client activity. The team has done a terrific job!
- Health Reform: Ontario Health (OH) has hired Matt Anderson as their new CEO. Mr. Anderson was CEO of TO LHIN and is very knowledgeable with the Community Health sector. He comes through the hospital system and has a digital health background. Most importantly, he has a willingness to listen before arriving at a conclusion and integrates what he hears into his planning. There will be a special session on OHT hosted by the Alliance in Feb. Status report and steps to move forward will be shared.
- Quinte Ontario Health Team (QOHT): The group submitted its readiness assessment in December and are now preparing for the full submission – expected to be ready in the spring. Project Coordinator Benedict Menachery has resigned so the group will be looking at support options and a strategy for moving forward. QOHT and RHOHT are co-sponsoring a session on Governance on Feb 25. Brad, Wendy, Sheila will be attending on behalf of BQWCHC.
- CAPS: Our CAPS submission will be received by the Finance Committee in Feb. We are hearing from our colleagues that the CAPS process in other LHINS has been suspended at this time – we are currently seeking clarification if this will also be the case for our region
- Staffing: Dr. Kira Abelshon started on January 27th and will work out of our Belleville location. We are now fully staffed in our Primary Care Provider department for the first time since the centre opened.
- Dan Vernet, DDSS has tendered his resignation. We are currently looking at restructuring this role by separating the IT and Data functions both of which will be supervised by the Director of Corporate Services.
- Surplus funds: We are hearing that persistent budget surpluses may be subject to clawback in base funding by MOH. Issue being monitored.

Capital

Sheila provided a general update on the stage 4.2 activities and timelines. Everything is contingent on the approval by the MOH. If there is no response from the MOH by Monday Feb. 3rd, we will have to address an extension on the bids accordingly. That noted, should the approvals come before Monday, there will a quick turn-around for approvals required therefore the following motion was made to ensure the Executive Director the authority to move forward with a letter of engagement with the successful bid as per the specified deadlines:

MOTION 2020-01-05

MOTION That the Board authorize signature of a letter of engagement and the standard contract for the General Contractor pending approval by the Ministry of Health and in alignment with the 4.2 submission

Moved by: W. Osborne

Seconded by: S. Robertson

All in favor: yes

Outcome: Carried

Action: Sheila to express concerns to our local MPPs

MOTION 2020-01-06

	<p>MOTION to accept the Executive Director’s Report as presented. Moved by: D. Brown Seconded by: W. Osborne All in favor: Yes Outcome: Carried</p> <p>RE: Legislation and compliance report</p> <ul style="list-style-type: none"> - Enhance report to include required dates of reporting - Consider adding HOOPP to the report 	
9	<p>Generative Discussion How does BQWCHC want to use its corporate membership?</p> <p>S. Braidek provided the Board with a fulsome overview of the CHC’s current corporate membership structure, the purpose for membership and the changes anticipated from the new ON Non-Profit Corporations Act (ONCA). See the slidedeck.</p> <p>ONCA passed a 3rd reading in 2010 but has not yet been given Royal Assent – once it is enacted, organizations will have 24 months to comply.</p> <p>Sheila noted the main membership structure options as follows and discussed the pros and cons with each structure as per ONCA changes:</p> <ul style="list-style-type: none"> - Open – anyone who support BQWCHC - Semi-Open – specified conditions for membership and process - Closed – members are the directors of the organization (self-perpetuating) <p>Some areas of concern are:</p> <ul style="list-style-type: none"> • Increase/decrease in Transparency and accountability • Increased/decreased stakeholder participation • Potential conflict between board and members • Membership information could be used inappropriately • Members vote in their own interests • Voting becomes more complicated • Members may take directors to court <p>Discussion Highlights:</p> <ul style="list-style-type: none"> - With an open membership, a group with a single special interest could over-vote the board and in turn change the direction of the organization - Under the current legislation the board is responsible to uphold the best interests of the organization. Under proposed legislation the Board’s first accountability is to the membership. - If going with a closed model there are still other ways to ensure transparency and openness to the community - Changing the membership will be harder to do after the new act has been passed - to note, the act will be implemented 24 months after it has been passed - Our current membership is renewed annually - At this time we do not have any member-targeted engagement opportunities other than the AGM for our membership. 	

	<ul style="list-style-type: none"> - Other organizations use their membership as a community engagement strategy and some will mobilize their community engagement outside membership – as we do. - We can define the class of membership as we feel fits the organization (within the guidelines) <p>Action: Governance Committee to continue the conversation on membership and to report further movement on the Not-for-Profit Corporations Act (NPCA).</p>	
10	<p>Other Business</p> <p>10.1 Alliance for Healthier Communities</p> <p><u>AHC – Call for Nominations</u></p> <p>W. Osborne shared her interest in putting her name forward for consideration.</p> <p>MOTION 2020-01-07 <i>MOTION to indorse Wendy Osborne’s nomination to the Alliance For Healthier Communities Board of Directors</i> <i>Moved by: K. Egan</i> <i>Seconded by: D. Brown</i> <i>All in favor: Yes</i> <i>Outcome: Carried</i></p> <p><u>Alliance Call for Resolutions – 2020</u></p> <p>Due March 6th - We will have the opportunity at the February board meeting to discuss this further. Should there be an interest to put forward a new resolution, there must be a mover and a seconder from another CHC.</p> <p>The board noted that advocacy for affordable housing should be considered. Sheila will reach out to her colleagues to see if there is an interest on this topic.</p> <p>10.2 Provincial Poverty Reduction Strategy</p> <p>Community Action Committee forwarded recommendations for the Board’s consideration including:</p> <ol style="list-style-type: none"> 1. That the BQWCHC Board review and cosign/co-send the submission from the Alliance for Healthier Communities. 2. That, in addition, the BQWCHC Board prepare a submission highlighting, in part, the need to extend greater tax relief to people living on a low income; to study the potential impacts of artificial intelligence on employment/unemployment; to consider the benefits of a Guaranteed Basic Income; and that the province work with other levels of government to increase access to affordable housing. <p>The Alliance has not yet circulated their suggested submission – it is advisable that we wait to see their document and consider incorporating their wording to ensure alignment</p>	

	<p>Action: Sheila will work with Dawne and the Committee on a proposal for consideration by the board before submission</p> <p>It was noted members of the Board that the CA Committee is doing a great job!</p> <p>Alliance Webinar – Board Liaison update Gerry shared his update from the January Alliance Webinar electronically with the board prior to the meeting for information sharing.</p>	
11	<p>Next Meeting February 27, 2020 Quinte West CHC</p>	
12	<p>Adjournment Moved to adjourn Moved by: D. Brown</p>	

X _____
President

X _____
Secretary