

**BQWCHC Board of Directors  
Minutes of February 28, 2019  
Trenton**

**PRESENT:** Sandie Sidsworth (phone), Lorrie Heffernan, Brad Harrington, Gerry Watts, Scott Robertson, Deborah Hierlihy, Wendy Osborne, Sheila Braidek, Diana Hancock (Minutes)

**REGRETS:** Dawne Brown, James Huff, Kim Egan, Kathy Baker

ITEMS		ACTION
1	<p><b>Call to Order AND Confirmation of Quorum</b></p> <p>Brad took the chair at Sandie’s request and called the meeting to order. Confirmed that quorum was established.</p> <p>Brad welcomed Deborah Hierlihy to her first Board meeting.</p>	
2	<p><b>Conflict of Interest</b></p> <p>Brad Harrington will recuse himself any matters related to QHC.</p>	
3	<p><b>Approval of Agenda &amp; Notes</b></p> <p>Agenda and notes were provided in the Board package.</p> <p><b>MOTION 2019-02-01</b> <i>To accept the Agenda for the Feb 28/19 meeting</i></p> <p><b>MOVED BY: Wendy Osborne</b> <b>SECONDED BY: Gerry Watts</b> <b>OUTCOME: Carried</b></p>	
4	<p>Presentation – Health Links</p> <p>Krista Vandermeer, Health Links Manager, was introduced and welcomed to the meeting.</p> <p>Krista presented an overview on the history, mandate, and current work of Quinte Health Link in its focus on providing care coordination for the highest risk 5% of people accessing the health system. Over the past approximately 5 years QHL has worked with 1700 of the estimated target population of 7000.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• The 7000 target population was identified by MOH using local data</li> <li>• QHL was an ‘early adopter’ HL; performance has been good</li> </ul>	

	<ul style="list-style-type: none"> <li>• Gap between actuals served and target is due to 1) capacity and 2) limited provider engagement.</li> <li>• Critical role that social isolation plays in health risk.</li> </ul> <p>Krista was thanked for her presentation and left the meeting.</p>	
5	<p><b>Minutes</b> Minutes of January 31, 2019 were provided in the Board package.</p> <p><b>MOTION 2019-02-02</b> MOTION to approve the Board Minutes of January 31, 2019. <b>MOVED BY: Scott Robertson</b> <b>SECONDED BY: Gerry Watts</b> <b>OUTCOME: Carried</b></p>	
6	<p><b>Committee Updates and Business Arising</b></p> <p><b>6.1 Executive</b> Minutes from the Executive Committee meeting of February 8/19 were provided in the Board package.</p> <p>Noted discussion regarding Regional Systems of Integrated Care and in-camera personnel matter.</p> <p><b>MOTION 2019-02-03</b> Motion to accept the Governance Committee minutes of December 18 and January 15.  <b>MOVED BY: Wendy Osborne</b> <b>SECONDED BY: Lorrie Heffernan</b> <b>OUTCOME: Carried</b></p> <p><b>6.2 Finance</b> Finance Committee minutes of February 12/19 were included in the Board package.</p> <p>Noted that Committee has been working on policy review and is bringing forward some changes to specific policies but has also referred some matters (ie. policy 1.1.1. re policy making and policy 1.5.1 re ethical fundraising) to the Governance Committee for consideration.</p> <p><b>MOTION 2019-02-04</b> Motion to accept the Finance Committee minutes of February 12/19. <b>MOVED BY: Wendy Osborne</b> <b>SECONDED BY: Scott Robertson</b> <b>OUTCOME: Carried</b></p> <p>A Briefing Note on Administration and Finance Policy changes and the redline version of the Administration and Finance Policy was included in the Board package. The Finance</p>	

<p>Committee presented this information and recommended the Board accept the proposed amendments to Policies 2.4, 2.5, 2.6, 2.7, 2.15, and 2.16.</p> <p><b>MOTION 2019-02-05</b>  Motion to approve the changes to Administration and Finance policies 2.4, 2.5, 2.6, 2.7, 2.15, and 2.16 as presented.  <b>MOVED BY: Wendy Osborne</b>  <b>SECONDED BY: Lorrie Heffernan</b>  <b>OUTCOME: Carried</b></p> <p><b>6.3 Governance</b>  Minutes of the Governance Committee meeting of February 19/19 were included in the Board package.</p> <p>Discussion noted</p> <ul style="list-style-type: none"> <li>• a presentation would be forthcoming regarding proposed adoption of a ‘generative governance’ model;</li> <li>• Committee had some discussion regarding membership – should BQWCHC be managing our membership differently? This could be a good generative discussion item.</li> <li>• We now have one remaining vacancy on the Board and folks interested in that seat;</li> <li>• Committee considered suggestion of a standing in-camera board item and felt this was not the preferred way to go. Concern this could lead to over use of in-camera.</li> </ul> <p><b>MOTION 2019-02-06</b>  Motion to accept the Governance Committee minutes of February 19/19.  <b>MOVED BY: Lorrie Heffernan</b>  <b>SECONDED BY: Gerry Watts</b>  <b>OUTCOME: Carried</b></p> <p>Slidedeck on Generative Governance was included in the Board package. Brad presented the slides and concept on behalf of the Governance Committee. Change proposed is to have more generative – focused exploratory – conversations and to adopt a consent agenda model as a means to create the time on the agenda for these discussions.</p> <p>Discussion noted</p> <ul style="list-style-type: none"> <li>• Had planned on adopting a consent agenda in the past but influx of new members deferred that</li> <li>• Complexity of issues ie. health reform, capital – do lend themselves to generative discussions</li> <li>• Board in a good place for adopting a change</li> <li>• Can try it out and review / amend as necessary</li> <li>• Board members must read consent agenda materials and will have the opportunity to ask questions, and to pull consent agenda items out for fuller discussion.</li> </ul>	<p>Update policy manuals</p>
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	<ul style="list-style-type: none"> <li>Consent agenda items to include minutes, regular reports, standard items – can adjust as we go.</li> </ul> <p><b>MOTION 2019-02-07</b> Motion to adopt the generative governance model and consent agenda for Board meetings effective March 2019.</p> <p><b>MOVED BY: Brad Harrington</b> <b>SECONDED BY: Wendy Osborne</b> <b>OUTCOME: Carried</b></p>	Implement consent agenda for next Brd meeting
7	<p><b>President’s Report</b> Sandie presented her report orally. Noting</p> <ul style="list-style-type: none"> <li>Western Governance Forum had met and discussed SELHIN Regional Systems of Integrated Care model. Lots of concern and speculation about health reform. No clarity on what was being asked of the Forum and not clear direction moving forward.</li> </ul> <p><b>MOTION 2019-02-08</b> MOTION to accept the President’s Report</p> <p><b>MOVED BY: Scott Robertson</b> <b>SECONDED BY: Wendy Osborne</b> <b>OUTCOME: Carried</b></p>	
8	<p><b>Executive Director’s Report</b> Executive Director’s report was included in the Board package.</p> <p>In addition to the written report discussion noted:</p> <ul style="list-style-type: none"> <li>Health reform – monitoring evolving thoughts and information on health reform. Discussion paper from SELHIN re Regional Systems of Integrated Care was included in the Board package.</li> <li>OW/ODSP changes – were announced by the government in November 2018. Changes proposed include no increase to base rate, narrowing definition of ‘disability’, and proposing ‘health spending accounts’. Concerns that these changes will reduce access to resources and negatively impact on clients’ health. Recommend the Board send a letter to the Minister expressing concern about the changes. Board agreed to send letter to Minister re OW/ODSP changes.</li> <li>Capital – Still working with the City to finalize storm water issue. Some frustration with delays and working with team to address delays. Now targeting ground-breaking for fall 2019.</li> </ul> <p><b>MOTION 2019-02-09</b> Motion to accept the Executive Director’s report.</p> <p><b>MOVED BY: Wendy Osborne</b> <b>SECONDED BY: Gerry Watts</b> <b>OUTCOME: Carried</b></p>	Send letter to Minister McLeod

9	<p><b>Other Business</b></p> <p><b>9.1 Multi-Sector Accountability Agreement (MSAA) 2019 - 2022</b> Briefing note and draft MSAA was included in the Board package. Noted that MSAA reflects our budget and performance targets as submitted in CAPS in November. If LHIN dissolved, MSAA will transfer to Ontario Health.</p> <p><b>MOTION 2019-02-10</b> Motion to approve the MSAA 2019/2022 as presented. <b>MOVED BY: Wendy Osborne</b> <b>SECONDED BY: Lorrie Heffernan</b> <b>OUTCOME: Carried</b></p> <p><b>9.2 Board Development</b> Board development discussion items were included in the Board package. Reviewed CCA Standards ORG-RS-1, ORG-RS-5, ORG-OPP-1, ORG-OPP-2.</p> <p>Discussion noted</p> <ul style="list-style-type: none"> <li>• We have recently approved a Risk Management Framework</li> <li>• We have wide range of policies in place to protect the organization</li> <li>• We completed a strategic planning process in 2017.</li> </ul> <p><b>9.3 Alliance For Healthier Communities.</b> The Membership Renewal, Bylaws, Board to Board report, and slides from a briefing on health reform to Boards were included in the package.</p> <p><b>MOTION 2019-02-11</b> Motion to renew our membership in the Alliance for Healthier Communities for \$16,000. <b>MOVED BY: Gerry Watts</b> <b>SECONDED BY: Deborah Hierlihy</b> <b>OUTCOME: Carried</b></p> <p>9.4 Generative Discussion – Health System Reform Discussion limited but noted</p> <ul style="list-style-type: none"> <li>• We need to consider how to position ourselves to have a voice in reformed system.</li> <li>• How to protect the work of the CHC even in a reformed structure</li> <li>• Proposed model of change does not pay adequate attention to provider/client relationship as a focus for health outcomes.</li> <li>• Several meetings planned with local and regional partners.</li> <li>• Invite MPP Smith to upcoming meeting to discuss health reform.</li> </ul>	<p>Renew AHC membership</p> <p>Invite MPP Smith to Brd meeting</p>
10	<p>Next Meeting <b>Thursday, March 28, 2019 at BELLEVILLE</b></p>	

11	Adjournment Lorrie Heffernan moved to adjourn at 7:45pm.	
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**President**

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**Secretary**