

**Meeting of the BQWCHC Board of Directors
September 5, 2018
Via Teleconference**

PRESENT: Sandie Sidsworth, Brad Harrington, Wendy Osborne, Kathryn Brohman, James Huff,
Kathy Baker, Lorrie Heffernan

REGRETS: Christine Durant, Dawne Brown, Gerry Watts

STAFF & RECORDER: Sheila Braidek

DRAFT MINUTES

ITEMS

ACTION

1 Kasian Prime Consultant Contract

Sheila noted that she had the contract reviewed by Jonathon Goode of Torkin Mane, who has experience with these types of agreements. He noted three recommended amendments:

- To Article 11 – to limit reimbursements to the Upset Limit
- To GC8 12 – to clarify the language limiting BQWCHC exposure
- To Schedule A – General Services – to include Architect responsibility for occupational health and safety in the pre-construction phase

He also recommended we check with our insurer on the amount of liability insurance we want the Architect to carry.

Discussion noted that the additional information was welcome and sufficient.

MOTION: 2018-09-01

MOTION to approve the contract with Kasian pending satisfactory resolution of the outstanding items and to authorize Sheila Braidek to sign the contract on behalf of the Board.

MOVED BY: Lorrie Heffernan

SECONDED BY: James Huff

OUTCOME: Carried

2 The meeting was adjourned at 5:45 pm

X _____

President

X _____

Secretary